



Office of Administrative Services
Freedom of Information Act Office

April 15, 2016

Mr. Nabeil Hazu
1706 W Orangethorpe Avenue
Fullerton, CA 92833

Dear Mr. Hazu:

This is in response to your U.S. General Services Administration (GSA) Freedom of Information Act (FOIA) request (GSA-2016-000543), submitted on March 21, 2016, in which you requested the following:

"... an unedited version of the "Justification for other than full and open competition" document. Project number: 4CA1031 Agency name: USDC and USMS"

It was determined the cost for processing your FOIA request will exceed the \$25.00 that you agreed to pay. We are notifying you of this matter before we proceed.

Your request has netted approximately 4 files to review. We have calculated that approximately 1.5 hours of search and review time will be required in order to complete the processing of your request. Pursuant to 41 C.F.R. § 105-60.305-10 and/or 41 C.F.R. § 105-60.305-7, the statutory charge for professional search and review time is \$29 per hour, for a total cost of \$43.50.

To ensure that the cost of processing your FOIA is not borne by the general taxpaying public, the law requires U.S. General Services Administration (GSA) to charge for processing. Please refer to the enclosed FOIA Fee Determination sheet for the breakdown of costs. FOIA requests may now be paid via these two options:

- 1. Check**
 - a. USPS Mail
 - b. UPS/FEDEX
- 2. Credit Card**

1a. If you choose the option of payment by check sent by USPS mail, please make sure to send a copy of this FOIA Fee Assurance Letter and Check to the address shown below

U.S. General Services Administration
Financial Information & Operations Division
GSA FOIA Number (GSA-2016-000543)
PO BOX 979009
St. Louis, MO 63101

U.S General Services Administration
1800 F. Street, NW
Washington, DC 20405
Telephone: (202) 501-0800
Fax: (202) 501-2727

1b. If you choose the option of payment by check sent by FedEx or UPS, please make sure to send a copy of this Fee Assurance Letter and Check to the address shown below:

U.S. General Services Administration
GSA FOIA Number (GSA-2016-000543)
Lockbox 979009
1005 Convention Plaza
St. Louis, MO 63101
SL-MO-C2GL

2. If you choose the option of payment by Credit Card, please make sure to fax a copy of this Fee Assurance Letter and the completed 3602-B Credit Card Form to the Fax number: (816) 823-1048. Please use the attached credit card form (3602B). **Do Not Mail The Credit Card Form.**

Once your payment is received, your FOIA request will be processed and all Responsive documentations will be sent to you. If we do not receive your payment within 15 working days from the date of this Fee Letter (May 6, 2016), we will assume you are no longer interested in these records and your request will be cancelled.

If you have any questions, or wish to narrow the scope of your request, we will be happy to provide you with a revised estimate of the new anticipated costs. Please do not hesitate to contact Kennan McGill at (415) 522-3204 or by email to kennan.mcgill@gsa.gov. You can also contact me at our toll free number 1-855-675-FOIA (3642) or via email at gsa.foia@gsa.gov.

Sincerely,

Travis Lewis

Travis Lewis
Program Manager
1-855-675-FOIA (3642)
gsa.foia@gsa.gov

Enclosures:
GSA Form 3602B
FOIA Fee Determination Sheet

To ensure Protection of Personal Identifiable Information (PII) requester's information.

ATTENTION: General Services Administration
Customers and Debtors

For your convenience, the General Services Administration will now accept American Express, Discover, Master Card and Visa for settlement of outstanding claims and debts.

If you choose the option of payment by credit card, fill out the information below and fax to:



USDA-OCFO
Financial Information & Operations Division
Financial Information Control Branch
2300 Main Street - 2SE
Kansas City, MO 64108
FAX# (816) 823-1048



CREDIT CARD COLLECTION FOIA Online

PRIVACY ACT NOTICE:

Information provided in connection with payment by credit card will be used solely to effect payment through the appropriate banking or other financial institutions.

I HEREBY AUTHORIZE GENERAL SERVICES ADMINISTRATION TO CHARGE MY CREDIT CARD FOR THE AMOUNT SHOWN ON MY CLAIM NUMBER UPON RECEIPT OF THIS MEMO.

FOIA ONLINE #

GSA-2016-000543

AMOUNT:

\$ 43.50

CARDHOLDER INFORMATION

CREDIT CARD	CREDIT CARD NUMBER	EXPIRATION DATE OF CARD
AMERICAN EXPRESS		
DISCOVER		
MASTERCARD		
VISA		

AUTHORIZED SIGNATURE	PRINT CARD HOLDER'S NAME AS IT APPEARS ON THE CREDIT CARD
TELEPHONE NUMBER	DATE

FOIA Fee Determination Sheet

FOIA Number: GSA-2016-000543

Commercial Requestor: Companies that or people who seek information for a use or purpose that furthers commercial, trade or profit interests, including for use in litigation.

- Charge for all search and review hours
- Charge for all duplication

Educational Requestor: Preschools, public or private elementary or secondary schools, and institutions of graduate higher education, undergraduate higher education, professional education, or vocational education that operate a program(s) of scholarly research.

- No search and review fees are charged
- First 100 pages of reproduction are free

Noncommercial Requestor: Non-commercially operated institutions that conduct scientific research not intended to promote any particular product or industry.

- First 2 hours of search and review are free
- First 100 pages of reproduction are free

Representatives of the News Media: People who actively gather news for entities organized and operated to publish or broadcast news to the public. News media requestors are required to pay for duplication, but are entitled to the first 100 pages without charge.

Calculate Fee Below:

1. SEARCH TIME

- a. Clerical Hours: x \$13.00 = \$
- b. Professional Hours: .5 x \$29.00 = \$14.50

2. REVIEW TIME:

- a. Clerical Hours: x \$13.00 = \$
- b. Professional Hours: 1.0 x \$29.00 = \$29.00

3. Total (Sec 1 + Sec 2)

\$43.50

4. DOCUMENT REPRODUCTION

- a. # of copies x 10 cents = \$

5. CD COPY FEE

- a. # of copies x \$1.00 = \$

Grand Total (Sec 3 + Sec 4 + Sec 5) = \$43.50

Additional Fee Information:

- Charges are **\$25.00** or less - **No Charge**
- Charges exceed \$25.00 but less than \$250, must obtain written assurance to pay the fee.
- Charges exceed **\$250.00**, must pay fee in advance.